



# Redemption Form Guidelines

Please read the guidelines below before completing this form.

## General Instructions

- In case of institutional clients, company stamp is required.
- Please fill this form in BLOCK LETTERS.
- Upon completion and submission of this form you will be provided a receipt, please retain your receipt and ensure that it is signed and stamped by the authorized ATL (Authorized Transaction Location) representative.
- It is the responsibility of the client(s) to pay any and all stamp duties, taxes and processing charges (if any) upon submission of this form.
- For additional details please refer to the Offering Document or call us at 111-367-444 / 0800-2-34-34

## Detailed Instructions

### Principal Account Holder Information

- Please provide either a) your CNIC number or b) your Passport number.

### Redemption Details

- Please specify your redemption amount (i.e. in terms of Units or Rs.).
- Please surrender the original certificate(s) and specify correct certificate number on the form.
- Please note bank transfer shall only be valid if bank account details have been provided in the 'Account Opening Form' submitted at the time of initial investment. Accordingly the Redemption proceeds shall be made as per the bank account details provided in the Account Opening Form.
- All bank transfers are subject to bank transfer arrangements of IGI Funds Limited.

### Other Instructions

- Please specify correct CNIC/Passport number and name of the person authorized to receive the Redemption proceeds.

### Declaration

- Signature of the Principal Account Holder and / or of ALL Joint Account Holders is required.
- In case of institutional clients, company stamp is required.

## IGI FUNDS LIMITED

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